

Apply Texas Application Tips

For Dual Enrollment Students

<https://www.applytexas.org>

Step 1

Create an Account and complete the Profile

-Check "I'm not a robot" box before saving profile.

You must have a valid email address to verify profile.

Click on to link in verification email, the system will instruct you to enter the email used in profile.

After verifying email, the system will have you log back into Apply Texas, at which point the application process can be completed.

*Be sure to save your computer generated user name and password somewhere safe, in case there is a need to check your account for any reason.

Step 2

Make the following selections:

-My Applications

-Create a New Application

-2 Year College Admissions Application

-Lee College, Baytown, TX

-Check "Yes" for applying for dual credit classes

-Select the semester you wish to start taking classes

-Select "Dual Enrollment Program" from the dropdown menu

-Select "Multidisciplinary Studies Associate Degree in Dual Enrollment" from the dropdown menu

-Click on "continue to my application" to start the application

Step 3

Biographical Information

Fill in the required sections *Filling in the student's social security number is strongly encouraged. If you do not fill in the social security number, you will be required to provide additional information to the Admissions and Records Office. This may slow your admissions process.

Educational Background

Fill in the required sections *To find your high schools code click on "Find Your High School" and type in the required information

Educational Information

Question #1 answer "No"

Question #2 answer "Dual Credit (receiving both high school and college credit)

Question #3 answer "Earn Associates Degree (2 years)

Residency Information

Question #1 Independent taxpayer answer "No"

Question #2 claimed as a dependent answer "Yes"

Answer the remaining questions

Extracurricular and Volunteer Activities

Skip entire section

Custom Questions for this Institution

Question #1 answer "Yes"

Question #2 answer "Expected graduation month and year" (Example, May 2017)

Question #3 click "save, acknowledge question"

Question #4 click "save, acknowledge question"

Click "save and complete this page"

Certification and Payment Information

Check all 3 boxes and then click "save and proceed to application submission"

Click on "Submit Application Now"

Step 4

What Next?

In 24-48hrs of submitting your application you will receive an email from Lee College containing your Lee College student id number. You can now complete the PreAssessment Activity, which is required for testing purposes by going to

<http://www.lee.edu/counseling/paa/>

